

EAST AYRSHIRE COUNCIL

COMMERCIAL OPERATIONS COMMITTEE

MINUTES OF MEETING HELD ON TUESDAY 5 MARCH 1996 AT 0930 HOURS IN TH MEETING ROOM, LONDON ROAD CENTRE, KILMARNOCK

PRESENT: Councillors Jim O'Neill, Gordon McCredie, Drew McIntyre, Robert Stirling, John Knapp, Jimmy Carmichael, Robert Taylor, John Smith, Tommy Farrell and Eric Jackson.

ATTENDING: Des Tierney, Director of Commercial Operations; Robin Gourlay, Depute Director of Commercial Operations; John Donohoe, Building and Works Manager; Alastair Wyper, Roads Manager; Douglas Campbell, Head of Public Relations and Marketing; James Lally (Support Unit); and Jennifer Morrison, Administrative Officer, Kilmarnock and Loudoun District Council.

APOLOGIES: Councillors Alan Campbell and David Sneller.

CHAIR: Councillor Jim O'Neill, Chair.

CHAIR'S REMARKS

1. Councillor O'Neill introduced to the Committee John Donohoe, the Building and Works Manager, and Alastair Wyper, the Roads Manager, who had recently been appointed.

DIRECT SERVICES - PROGRESS REPORT

2. There was submitted and noted a progress report dated 27 February 1996 (circulated) by the Director of Commercial Operations on the actions which had been taken to ensure that the Department's transitional plans were fully implemented.

SUPPORT AND DEVELOPMENT SECTION - PROGRESS REPORT

3. There was submitted and noted a report dated 19 February 1996 (circulated) by the Director of Commercial Operations on the progress of the Support and Development Section of the Commercial Operations Department.

BUILDING AND WORKS - ROADS AND TRANSPORTATION - PROGRESS REPORT

4. There was submitted and noted a report dated 16 February 1996 (circulated) by the Director of Commercial Operations on the progress of transitional arrangements within the Building and Works, Roads and Transportation Section.

MANAGEMENT SYSTEMS REVIEW

5. There was submitted and noted a report dated 22 February 1996 (circulated) by the Director of Commercial Operations on the process and progress relating to the Management Systems Review, which was currently being undertaken on the services transferring to East Ayrshire on 1 April 1996.

CCT - ACCOUNTING FOR ROADS WORK - CONSULTATION

6. There was submitted a report dated 22 February 1996 (circulated) by the Director of Commercial Operations on the Scottish Office's proposals to change the way in which the Council would be required to prepare accounts for roads works and on the consultation process which was being organised through CoSLA.

It was agreed to allow CoSLA's Roads and Transportation Committee to respond to the consultation process on behalf of the Council.

CORPORATE LIVERY

7.1 Progress Report

There was submitted a report dated 22 February 1996 (circulated) by the Director of Commercial Operations on the Department's role in arrangement a consultation with its workforce in respect of design selection and implementation of corporate livery and protective clothing.

It was agreed:

- (i) to note the progress made in respect of corporate livery;
- (ii) to agree the consultation mechanisms as detailed in the report; and
- (iii) to instruct the Director of Commercial Operations to submit a further report on the results of the consultation process on corporate livery to a future meeting of the Committee.

7.2 Vehicle Livery

Arising from consideration of the above report, Councillor O'Neill reported that a decision was required in respect of vehicle livery with regard to the standard colour of vehicles. A range of different coloured vehicles had been available for inspection by Members prior to the Committee.

It was agreed, with the exception of trunk roads maintenance vehicles which were required to be yellow, that blue be adopted as the corporate colour for all other vehicles.

SCHOOL CROSSING PATROLS

8. There was submitted a joint report dated 20 February 1996 (circulated) by the Director of Commercial Operations and the Director of Development Services on the arrangements for the delivery of the School Crossing Patrol Service within East Ayrshire.

It was agreed to approve the proposed arrangements for the provision of School Crossing Patrols within East Ayrshire as detailed in the report.

BUILDING MAINTENANCE CONTRACTS FOR STRATHCLYDE REGIONAL COUNCIL PROPERTIES

9. There was submitted a report dated 19 February 1996 (circulated) by the Director of Commercial Operations providing information on the progress of tendering arrangements for measured term maintenance contracts being let by East Ayrshire Council.

It was agreed that it be remitted to the Director of Commercial Operations to use the expertise available within the existing Building and Works sections to examine each contract commercially and determine whether it would be appropriate to prepare and submit bids for the contracts.

PURCHASING CONSORTIUM (FOOD PURCHASING SUB-GROUP)

10. There was submitted and noted a report dated 19 February 1996 (circulated) by the Director of Commercial Operations on the current position in relation to participation in the proposed Food Purchasing Consortium.

OFFICE ACCOMMODATION

11. There was submitted a report dated 16 February 1996 (circulated) by the Director of Commercial Operations regarding available office accommodation and final accommodation requirements, agreement was sought in respect of the proposed arrangements.

It was agreed to approve the interim and final accommodation arrangements in respect of staff within the department of Commercial Operations as detailed in the report.

ADVISORY WORKING GROUPS (PAGE 432)

12. There was submitted a report dated 19 February 1996 (circulated) by the Director of Commercial Operations on progress being made in preparation for the introduction of Member Advisory Working Groups.

It was agreed:-

- (i) that three Working Groups in respect of quality, reward and recognition, and customer care in housing be established;
- (ii) that each Working Group be chaired by Councillor Carmichael;
- (iii) that the Chair of the Commercial Operations Committee, Council Leader and the Administration's Chief Whip be ex officio members of the Working Groups;
- (iv) that additional Elected Members to serve on each Working Group be as undernoted:
 - (a) Quality - Councillors Stirling, Hall and Jackson
 - (b) Reward & Recognition - Councillors McCredie, McIntyre and Taylor; and
 - (c) Customer Care in Housing - Councillors Campbell, Knapp and Smith;
- (v) that it be remitted to the Director of Commercial Operations to determine employee representation on the Working Groups and make the necessary arrangements in respect of the Working Groups.

ADLO BUILDING AND WORKS CONFERENCE, PEEBLES, 6-9 FEBRUARY 1996

13. There was submitted a report dated 22 February 1996 (circulated) by the Director of Commercial Operations informing the Committee of the issues raised at the Association of Direct Labour Organisation's conference held at Peebles Hydro from 6-9 February 1996.

It was agreed to recommend to the Council that Steven Cirrell from the Public Sector Unit, Eversheds, Leeds, be invited to visit East Ayrshire to discuss public finance initiatives and to otherwise note the report.

VEHICLE MAINTENANCE - WEST OF SCOTLAND WATER AUTHORITY

- 14.** There was submitted a report dated 22 February 1996 (circulated) by the Director of Commercial Operations on the ongoing discussions concerning the future maintenance of vehicles and plant which would transfer from Strathclyde Regional Council to the West of Scotland Water Authority on 1 April 1996.

It was agreed that the Commercial Operations department should pursue a consortium approach to win the above work.

The meeting terminated at 0955 hours.